

DIRECTIONS TO REGISTER

ANNUAL REGISTRATION

1. Visit www.ConnectSchools.org/tms
2. Scroll down to Annual Registration
3. Click on Register - This will open up our registration portal hosted at www.RegFox.com
4. Choose either Daily or weekly registration - This just helps us prepare the staff for the start of the year.
5. Fill out the information on authorized pick-ups. This allows us to prepare a check-out/security card for parents/guardians. Each family gets two cards as part of registration. Extra cards can be ordered for a small fee.

DAILY & WEEKLY REGISTRATION

1. If you haven't registered before, then go back to the instructions above and follow the directions on the confirmation page.
2. If you have completed the annual registration process then, go back to your confirmation email and follow the directions in that. If you cannot find the email see below.
3. Go to <https://connectsports.regfox.com/connecttms2019-20> and at the top of the page, click resend confirmation.
4. Follow the directions on the confirmation email.